

1 **MINUTES OF MEETING**

2 **WATERLEAF**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Waterleaf Community Development
5 District was held on Monday, April 11, 2022 at 6:00 p.m. at The Alley at Southshore Bay, 10221 Big Bend
6 Road, Riverview, Florida 33578.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. Krause called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Bob Neal	Board Supervisor, Chairman
11	John Daux	Board Supervisor, Vice Chairman
12	Rebecca Smith	Board Supervisor, Assistant Secretary
13	Bob Crespo	Board Supervisor, Assistant Secretary
14	Bob Bernardo	Board Supervisor, Assistant Secretary

15 Also present were:

16	Larry Krause	District Manager, DPFG Management & Consulting
17	Neysa Borkert <i>(via phone)</i>	District Counsel
18	Tonja Stewart <i>(via phone)</i>	District Engineer
19	Steve Stafford	Artemis/Breeze
20	Lynda Davies	Resident
21	Robert Bishop	Resident
22	Alex Auld	Resident
23	Brenda McCrary	Resident

24 *The following is a summary of the discussions and actions taken at the April 11, 2022 Waterleaf CDD*
25 *Board of Supervisors Regular Meeting.*

26 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

27 The Pledge of Allegiance was recited.

28 **THIRD ORDER OF BUSINESS – Audience Comments –** *(limited to 3 minutes per individual for agenda*
29 *items)*

30 Resident Robert Bishop requested to know which other companies had submitted bids for
31 landscape maintenance. Mr. Krause stated that no other bids were received. Ms. Borkert
32 explained that there was an option to renew for 2 additional one-year periods at the same price
33 and terms provided in the current agreement. Mr. Neal noted that he had researched the cost per
34 acre and indicated that the cost was comparable to other communities in the area of the same size.
35 Mr. Daux pointed out that the District had not had any issues with Brightview.

36 Resident Alex Auld expressed uniformity concerns regarding sidewalk repairs. Mr. Stafford
37 explained that Mr. Auld was referring to the expansion joints for which there was no code. Mr.
38 Neal indicated that there was no mandate for sidewalk repairs done by homeowners.

39 **FOURTH ORDER OF BUSINESS – Business Matters**

40 A. Old Business

41 1. Discussion on Status of Existing Projects

42 a. Exhibit 1: Fireman Tom Bridge Rail Painting & Cleaning

Vendor is not responding to outreach efforts by Mr. Stafford; this item was removed from the agenda pending further response from vendor.

b. Exhibit 2: Gate Pros Gate Hinge Lubrication and Arm Painting Status

Mr. Stafford stated that the arm had not been painted. Lubrication of the gates was closed and removed from the agenda. The Board directed for the arm painting of the gate to be brought back to the next meeting. Mr. Stafford indicated that the vendor has not yet been scheduled.

c. Exhibit 3: Vice Painting Mail Kiosk Cleaning and Painting

Mr. Stafford stated that this project had been completed but still needed to be inspected. Mr. Stafford noted that Vice Painting had painted the restrooms and cleaned the Tot Lot canopy for free. He clarified that the road crosswalk had not been painted as of yet. In response to a supervisor question, Mr. Stafford confirmed that the amenity center had been completed.

d. Exhibit 4: Vice Painting Removal of Crosswalk on Frost Aster

Mr. Stafford stated that the road would need to be closed for one day for the crosswalk to be painted and noted that one homeowner was unable to access his driveway. Ms. Smith volunteered to speak with the homeowner and indicated that she would report back to Mr. Stafford and Mr. Krause regarding this matter. This item was tabled.

e. Exhibit 5: Brightview Landscape Replacement at Pool Gate

This project had been completed and was removed from the agenda.

f. Exhibit 6: Arinton Fountain Repair

Mr. Stafford explained that the vendor could not buy the parts for the fountain until the deposit was received. Discussion ensued regarding the timeframe. The Board agreed to revise the contract to complete the repairs within 60 days after signing the contract, with a clause to come back to the Board if there were any issues in acquiring parts.

<p>On a MOTION by Mr. Daux, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board approved the amendment to the Arinton Fountain Repair contract for the Waterleaf Community Development District.</p>
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Following the motion, Mr. Neal requested a follow-up on this item at the next meeting. He advised sending the down payment to Arinton as soon as possible to avoid possible delays.

g. Exhibit 7: Vice Painting Fountain Sign Painting

This item was tabled to the next meeting.

h. Exhibit 8: Brightview Walkway Area Beautification Along Climbing Fern Avenue

Mr. Neal noted, and other Board members who had seen them agreed, that the plants appeared to be smaller than 3-gallon plants. Mr. Stafford stated that they may be able to install larger plants in a few days. The Board agreed to hold off on paying this invoice until confirmation was received from Mr. Stafford that the project had been fully completed.

i. Exhibit 9: Firm Foundations Asphalt and Concrete Sidewalk Repair

Ms. Smith expressed concerns regarding the verbiage of the contract regarding liability from damage to property as a result of repairs being made, and requested that Ms. Borkert review the contract. Mr. Stafford indicated that he would speak with the vendor and make sure that they do not bring large equipment. The Board requested to bring this item back to the next meeting

2. Exhibit 10: Consideration and Ratification of Arinton Pool Maintenance and Janitorial Agreement - \$3,000.00/month

Mr. Neal recalled that the Board had given him approval to acquire a vendor for the short-term and stated that Arinton had the lowest prices. He noted that details were still needed for janitorial services and fountain cleaning. Mr. Neal additionally clarified that there was a 30-day out clause for the agreement.

Mr. Bernardo asked if the fountain in the front of the community would be treated. Mr. Stafford confirmed that the fountain would be cleaned.

On a MOTION by Ms. Smith, SECONDED by Mr. Daux, WITH ALL IN FAVOR, the Board approved the Ratification of the Arinton Pool Maintenance and Janitorial Agreement, in the amount of \$3,000.00 per month, for the Waterleaf Community Development District.

3. Exhibit 11: Consideration and Approval of DC Integration Clicker Proposal - \$3,500.00

Mr. Neal stated that there were 1,440 clickers in the database that were set up to show by address, rather than by name. He explained that there were 750 unique phone numbers (with 1,268 devices assigned to those phone numbers) and noted that 139 devices had no phone number assigned. He additionally mentioned that a number of vendors no longer involved with the District were still in the database, as well as former residents. Mr. Stafford indicated that the database would be updated, noting that this would likely take several days of data entry.

Mr. Neal pointed out that the District still had not received any money for the fobs and expressed concerns regarding the PIN codes not being secure enough. He stressed the need to have residents' full names and addresses in the database. A resident suggested canvassing the community to request residents' information. Mr. Neal noted that Breeze had repeatedly requested this information but had a poor response rate from residents.

Mr. Neal stated that the number of homes without a clicker was currently unknown. He noted that 4 clickers would need to be given out free of charge while any additional clickers would be charged for.

A resident expressed security concerns, stating that he did not think residents should get their clickers if they did not provide all of the required contact information. Mr. Neal explained that the database would need to be rebuilt, and indicated that letters could be sent to residents who did not provide their contact information after the list was narrowed down to inform them that their clickers would be deactivated if they did not respond by a certain date.

Mr. Neal suggested having someone from the Board liaise with Mr. Stafford and Todd Hebel on the database. Mr. Daux volunteered to work with Mr. Stafford and Mr. Hebel. This item was tabled to the next meeting.

4. Exhibit 12: Discussion of Maintenance Map

Ms. Stewart explained that she was behind on the maintenance map due to the stormwater legislation. She stated that she hoped to have the map completed by the end of April. Mr.

129 Neal noted that the line item for District Engineering services was over budget based on
130 the most recently submitted invoice, and that more work still needed to be done. Ms.
131 Stewart stated that she would provide a full report on the invoices and the remaining work
132 to be done. This item was tabled to the next meeting.

133 5. Exhibit 13: Discussion of Renewed CDD Property Encroachment - 12019 Cardinal Flower

134 Mr. Stafford stated that he had been unable to document the encroachment that month. Ms.
135 Borkert noted that a cease-and-desist letter had been sent to the resident. She added that it
136 had not been confirmed if more work was being done and suggested added signage. Mr.
137 Stafford stated that Mr. Krause had contacted the County multiple times but had not
138 received any assistance regarding this matter. In response to a comment from Mr. Neal,
139 Ms. Borkert explained that this would not be considering trespassing, as the individual was
140 a resident of the CDD.

141 Mr. Neal asked if this matter needed to be brought to court. Ms. Borkert clarified that the
142 cease-and-desist letter was sent on September 1, 2021 and that the County would be the
143 enforcement body for this issue. Mr. Neal indicated that he would like to have a procedure
144 in the place to prevent other residents from attempting to extend their yards. Ms. Borkert
145 suggested installing a fence. Mr. Daux asked Ms. Borkert to conduct further research on
146 this issue. This item was tabled to the next meeting.

147 6. Exhibit 14: Discussion on 13330 Waterleaf Garden Circle – Erosion Invoice
148 Reimbursement

149 Mr. Daux stated that the resident had moved out of the community. The Board reached a
150 consensus to have Ms. Borkert attempt to collect \$600.00 from the former resident.

151 7. Discussion of Repair Options for Washed-out Footer on Pedestrian Bridge

152 Mr. Stafford stated that no proposals were received and noted that he was attempting to
153 have VICE review and submit a proposal. This item was tabled to the next meeting.

154 8. Discussion of Entrance Gate Closures Update

155 Mr. Daux reviewed the options for the gate closures. He stated that the call center could be
156 used but noted that costs would add up quickly. He indicated that the other option would
157 be to create codes for deliveries which could have beginning times and end times. He added
158 that the codes could be changed quarterly and recommended having a different code for
159 each vendor.

160 In response to a question from Mr. Neal, Mr. Daux stated that he did not want to put a date
161 on closing the gates at this time but a date could potentially be decided at the next meeting.
162 A resident suggested putting up a sign in front of the gates and direct vendors to call
163 someone to obtain a code.

164 Mr. Neal pointed out that only the front gates had cameras and recommended requiring the
165 use of the front gate for those who use the call center to enter the community. The Board
166 reached a consensus to no longer allow back gate access through the call center.

167 9. Discussion of Mailbox Lighting Options

168 Mr. Stafford noted that he had a test light that the Board could view and stated that the
169 lights would be installed within the next day or so.

170 10. Discussion on Transferring Monitoring Service to DC Integration

Mr. Neal confirmed that Mr. Hebel was prepared to take over whenever the CDD was ready. In response to a question from Mr. Daux, a supervisor confirmed that the monitoring services would be \$30.00 less than the previous company. Mr. Neal directed Mr. Stafford to reach out to Mr. Hebel to inform him of the end date of the previous contract.

11. Exhibit 15: Discussion on Capacity for Amenity Center Areas and Amenity Reservation Process

Mr. Neal stated that there should be a limit on the capacity for the amenity center and suggested setting the limit to 40 people for both indoor areas. He stated that the maximum capacity was set to 100 people between all 3 areas, in addition to a maximum of 50 people around the pool area. In response to a question from Ms. Smith, Mr. Neal confirmed that residents could only rent one patio area and the field at a time.

Mr. Neal reviewed various requirements and policies for events. Ms. Borkert noted that some of these policies were different from what had been approved and asked if the Board was looking to amend the amenity facilities policy or if this was something that was attached to the rental agreement. She additionally pointed out that the verbiage of Section 8 needed to be updated to include exact numbers for maximum capacity. She recommended making an amendment to the amenity facilities policy. She noted that she would need to look into if a public hearing would be required and if there would be any fee changes. This item was tabled to the next meeting.

B. New Business

1. Exhibit 16: Consideration and Adoption of **Resolution 2022-04, Setting the General Election for November 2022**

Ms. Borkert stated that Seats 2, 3, and 5 were up for reelection, with the election to be held on November 8. She noted that the qualifying period was from 12 p.m. on June 13 to 12 p.m. on June 17.

On a MOTION by Mr. Daux, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board adopted **Resolution 2022-04, Setting the General Election for November 2022**, for the Waterleaf Community Development District.

2. Exhibit 17: Consideration and Approval of Easement Agreement Allowing HOA to Access Pond Fountains in Liberty Field Ponds

In response to a comment from Ms. Borkert, Mr. Krause confirmed that this was in the process of being recorded with the County. Ms. Borkert explained that this agreement would provide access to Liberty Fields to maintain the ponds which were now owned by the District. Mr. Neal noted that Breeze was now the HOA manager of Liberty Field and that the contract needed to be sent to Breeze. Ms. Borkert stated that the mailing address would need to be updated to Breeze HOA.

On a MOTION by Mr. Neal, SECONDED by Mr. Crespo, WITH ALL IN FAVOR, the Board approved the Easement Agreement Allowing the HOA to Access the Pond Fountains in Liberty Field Ponds, as amended to update the mailing address, for the Waterleaf Community Development District.

3. Exhibit 18: Consideration and Ratification of Brightview Irrigation Repair Near Front Exit Side of Entrance Fountain - \$1,389.66

On a MOTION by Ms. Smith, SECONDED by Mr. Crespo, WITH ALL IN FAVOR, the Board approved the Ratification of Brightview Irrigation Repair Near Front Exit Side of Entrance Fountain, in the amount of \$1,389.66, for the Waterleaf Community Development District.

4. Exhibit 19: Consideration and Approval of DC Integration Proposal to Add Siren and Strobe Light at Pool - \$350.00

Mr. Stafford stated that this had already been installed about a month prior. Mr. Neal explained that the lights had been installed to ensure that they work properly and noted that the lights could be taken down if the Board did not want them. He noted that the cost was actually \$370.00, not \$350.00.

On a MOTION by Ms. Smith, SECONDED by Mr. Crespo, WITH ALL IN FAVOR, the Board approved the DC Integration Proposal to Add Siren and Strobe Light at the Pool, in the amount of \$370.00, for the Waterleaf Community Development District.

5. Exhibit 20: Consideration and Approval of Pool and Janitorial Service

Mr. Neal provided a breakdown of each proposal, noting that these were higher than what the District had been using previously. He pointed out that Aqua Sentry did not meet Florida Department of Health requirements regarding pool testing, as they would only come out 6 days a week. Discussion ensued regarding the various options and costs were compared. Mr. Stafford stated that Arinton was cleaning the bathrooms but not to the expected specifications. Mr. Neal suggested having Arinton bring back a list of what all would be included in their service. The Board agreed to continue to work with Arinton for both pool and janitorial services for the time being on a month-to-month basis.

- a. Exhibit 21: Arinton Pool (7 days/wk), Fountain (2 days/wk) and Janitorial (7 Days/wk) Service - \$36,000/yr
- b. Exhibit 22: A Tropical Oasis – Pool only (7 days/wk) - \$54,600/yr
- c. Exhibit 23: A Tropical Oasis – Janitorial only (7days/wk) - \$18,200/yr
- d. Exhibit 24: Positive Pool Service – Pool (7 days/wk) and Fountain (3 days/wk) - \$69,360/yr
- e. Exhibit 25: Aqua Sentry Pool & Spa Services – Pool (6 days/wk) and Fountain - \$32,340/yr
- f. Exhibit 26: J Mac Property Service – Janitorial only (7 days/wk) - \$21,840/yr

6. Exhibit 27: Consideration of Brightview Fuel Charge

Mr. Krause stated that he had not heard back on this matter. No action was taken on this item. This item was removed from the agenda.

7. Exhibit 28: Consideration of Brightview Landscape Maintenance Agreement Renewal - \$262,542.72/yr

Mr. Neal asked why the plants were swapped out so frequently. He pointed out that eliminating the poinsettias and reducing the frequency at which the plants were changed out to 3 times a year would save the District about \$2,000.00 per year. The Board reached a consensus to leave the agreement as-is regarding the poinsettias and frequency for changing out the plants.

Mr. Bernardo recalled that the Board had discussed replacing the plants inside the gates that had been damaged by frost. Mr. Stafford stated that he believed the Board had decided to wait to see if the plants would rebound.

On a MOTION by Ms. Smith, SECONDED by Mr. Neal, WITH ALL IN FAVOR, the Board approved the Brightview Landscape Maintenance Agreement Renewal, in the amount of \$262,542.72 per year, for the Waterleaf Community Development District.

8. Discussion on Roundabout Pole Repair at Fawn Lily and Cross Vine

Mr. Neal stated that they need a new pole for the existing sign.

FIFTH ORDER OF BUSINESS – Staff Reports

A. Field Operations Report

1. Exhibit 29: Breeze Field Operations Report

Mr. Stafford stated that a homeowner wanted to install a lenders' library on CDD property by the amenity center. Mr. Neal requested that the homeowner come back with a proposal or send a proposal to Mr. Krause.

a. Tot Lot Pedestrian Gate Hinge Replacement

No discussion ensued pursuant to this item.

b. Front Pedestrian Gate Lock Replacement

Mr. Stafford stated that the locks cost \$2,400.00 per gate, or \$4,800 total to replace. He recommended the use of mag locks. Mr. Neal noted that this was in the budget and would be consistent with the back gate, as well as Liberty Field.

On a MOTION by Mr. Crespo, SECONDED by Mr. Bernardo, WITH ALL IN FAVOR, the Board approved the Breeze Front Pedestrian Gate Lock Replacement to replace the 2 locks with mag locks, in the amount of \$4,800.00, for the Waterleaf Community Development District.

c. Back Gate Controller Box Replacement

Mr. Stafford stated that the back gate of the community had been damaged by a vehicle and that proposals to fix the controller box would be acquired. This item was discussed prior to the discussion on the Front Pedestrian Gate Lock replacement.

2. Exhibit 30: Sitex Report

Ms. Smith noted that the pond by her home was in poor condition. Mr. Neal stated that he believed rain should help improve the condition of the ponds and added that the ponds had been treated.

3. Exhibit 31: Brightview Landscape Report

This item was not discussed.

B. District Manager

Mr. Krause asked if the Board would be agreeable to moving Staff Reports to the top of the agenda moving forward to allow higher-paid staff to leave the meeting early, if necessary. The Board indicated that this would not be an issue but noted that Ms. Borkert and Mr. Stafford may need to stay for the entirety of the meeting.

1. Pond Fountains Bill of Sale Recording

Mr. Krause stated that this had been submitted and was awaiting publication by the County.

2. Reserve Fund Generating Interest

Mr. Krause indicated that he was in the process of checking with Mr. McGaffney on options. Mr. Neal mentioned that he had spoken with Mr. McGaffney as well.

3. FY 2023 Budget Schedule

Mr. Krause stated that he was working on having the budget draft prepared by the end of April for the Board to review. He suggested presenting the preliminary highwater mark budget for review on May 9 and holding a budget workshop on June 13.

Mr. Neal suggested holding a joint working session to have field services attend. He requested a summary of the District's contracts.

4. Towing

Mr. Krause stated that Ms. McCrary was supposed to have reached out to him regarding towing but he had not heard anything. Ms. McCrary stated that she did not have a solution as of yet. She stated that she had called the number on the towing sign but it had gone to voicemail, which had been full.

Mr. Neal explained that Ms. McCrary had brought up this issue at the most recent HOA meeting and had been informed that this would be considered a CDD issue. Ms. McCrary suggested having residents sticker the cars and allow them to self-police. A supervisor expressed concerns regarding potential conflict between residents and suggested inviting the sheriff deputy to attend a meeting as soon as possible. Mr. Stafford suggested an agreement between the CDD and the HOA regarding towing, noting that this had been done in another District.

In response to a question from Mr. Krause, Ms. Borkert explained that a townhall could be held with multiple supervisors and the sheriff deputy as long as public notice requirements were followed. Mr. Krause said he would invite a deputy to a CDD meeting to discuss street parking and towing.

C. District Counsel

1. Retention by Breeze Home

Ms. Borkert stated that she had reached out regarding the status of the conservation tract to the south and was informed that the legal description issue was still being worked on. She indicated that she had not heard back from DR Horton regarding an agreement to keep the gate open.

Mr. Borkert informed the Board that she had been retained by Breeze for their CDD department as assistance with District Management and setting up procedures. In response to a question from Mr. Daux, Ms. Borkert stated that she did believe this would be a conflict of interest but that a conflict waiver could be provided. Mr. Daux expressed he would like a conflict waiver, to which Ms. Smith indicated agreement. Ms. Borkert stated that she would bring a conflict waiver to the next meeting.

Ms. Smith mentioned that the Board had received a notice of zoning meeting for a new 7-11 and asked if the Board should attend the meeting if they were opposed to this. Ms. Borkert stated that the member of the Board could attend if they would like but advised

334 stating on the record that they were attending as an individual and not as a representative
335 of the CDD.

336 D. District Engineer

337 There being none, the next item followed.

338 **SIXTH ORDER OF BUSINESS – Administrative Matters**

339 A. Exhibit 32: Consideration & Approval – The March 14, 2022 Regular Meeting Minutes

340 On a MOTION by Mr. Crespo, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board approved
341 the March 14, 2022 Regular Meeting Minutes, for the Waterleaf Community Development District.

342 B. Exhibit 33: Consideration & Acceptance – The February 2022 Unaudited Financial Statements

343 Mr. Neal noted that irrigation maintenance should have come out of reserves and that the amenity
344 center electricity had been put under the wrong line.

345 On a MOTION by Mr. Neal, SECONDED by Mr. Bernardo, WITH ALL IN FAVOR, the Board accepted
346 the February 2022 Unaudited Financial Statements for the Waterleaf Community Development District.

347 C. Exhibit 34: Consideration & Acceptance – The March 2022 Operations & Maintenance
348 Expenditures

349 On a MOTION by Ms. Smith, SECONDED by Mr. Crespo, WITH ALL IN FAVOR, the Board accepted
350 the March 2022 Operations & Maintenance Expenditures for the Waterleaf Community Development
351 District.

352 **SEVENTH ORDER OF BUSINESS – Audience Comments - New Business** *(limited to 3 minutes per*
353 *individual for non-agenda items)*

354 There being none, the next item followed.

355 **EIGHTH ORDER OF BUSINESS – Supervisor Requests**

356 Mr. Daux requested to receive a reminder of tasks when the agenda would be sent out.

357 Mr. Neal asked if the Board would still like to install a pet waste station and a bench in the newly-
358 landscaped area “between the ferns,” and asked where they would like these installed specifically.
359 Mr. Crespo indicated that he would determine a location for the bench.

360 Mr. Neal brought up water usage for the pool. Mr. Stafford stated that the pool auto-fill had been
361 shut off. Mr. Neal expressed concerns that there may be a leak in the pool and suggested having
362 another inspection done.

363 Mr. Neal noted that he had paid a bill of \$31.65 for fan knobs and indicated that could send a bill
364 to DPFG for reimbursement.

365 On a MOTION by Mr. Crespo, SECONDED by Ms. Smith, with Mr. Crespo, Ms. Smith, Mr. Daux, and
366 Mr. Bernardo voting “AYE” and Mr. Neal abstaining, the Board approved the reimbursement of \$31.65 for
367 fan switches to Mr. Neal for the Waterleaf Community Development District.

368 Following the motion, Mr. Neal asked if the Board wanted vending machine in the community.
369 The rest of the Board expressed disinterest in vending machines. Mr. Neal additionally mentioned
370 that a representative from Breeze had contacted him to offer a proposal for District Management
371 services but stated that he was not interested.

372 Ms. Smith recalled that Mr. Neal had mentioned that there may be some extra money in the HOA
373 to notify residents of meetings and other activities through the use of electronic sign. Mr. Neal
374 indicated that given the number of active projects, this could be further discussed at another time.

375 **NINTH ORDER OF BUSINESS – Adjournment**

376 Mr. Neal asked for final questions, comments, or corrections before adjourning the meeting. There
377 being none, Mr. Daux made a motion to adjourn the meeting.

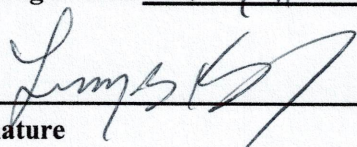
378 On a MOTION by Mr. Daux, SECONDED by Mr. Neal, WITH ALL IN FAVOR, the Board adjourned the
379 meeting for the Waterleaf Community Development District.

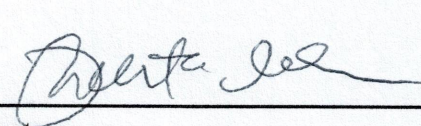
380 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
381 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
382 *including the testimony and evidence upon which such appeal is to be based.*

383

384 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
385 meeting held on May 9, 2022.

386


Signature


Signature

387

Larry B. Krouse Jr.
Printed Name

ROBERT NEAL
Printed Name

388

389 Title: ☒ Secretary ☐ Assistant Secretary

Title: ☒ Chairman ☐ Vice Chairman